



Ref No.: SVSU/2026/Exam/2046

Date: 11-08-2026

Examination Department
Notification

I am pleased to share with all the concerned that the Competent Authority has granted approval to the below mentioned rates of remuneration for various examination-related duties and work assigned by the Examination Department, these rates shall be applicable **with effect from the End Semester Examination, June-2026**:

ADDENDUM-2**1. REMUNERATION FOR CONDUCT OF END-SEMESTER THEORY EXAMINATIONS (UTD/ Affiliated College)**

S. No.	Designation/Head	Remuneration	Norms& Remarks
1.	Superintendent-in-chief	Rs. 6000/- (Lump-sum amount)	Director/Principal/Dean of the University, Affiliated College/Institute
2.	Centre Supdt.	250/- (Single) 400/- (Double) (One session for opening and one session for winding up the centre)	One for each centre
3.	Dy. Centre Supdt.	200/- (Single session) 350/- (Double session)	One for each centre
4.	Asstt. Supdt. /Invigilator	150/- session	One for every 30 candidates and one additional invigilator (Reliever)when number of candidates exceeds 100
5.	Convener/ Member Flying Squad	250/- per person+ TA/DA	One convener and three members of flying squad.
6.	Writer	250/- per session	One for one candidate
7.	Centre Clerk	160/- per session	One per session for upto 300 candidates. One additional beyond 300 candidates
8.	Daftri	100/- session	One per session for upto 300 candidates. One additional beyond 300 candidates
9.	Waterman/ Peon/ Class IV	100/- session	One per session for upto 300 candidates.

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S. No.	Designation/Head	Remuneration	Norms& Remarks
			one additional beyond 300 candidates
10.	Sweeper	100/- session	One per session for upto 200 candidates, one additional beyond 200 candidates
11.	Chowkidar/Security Guard	100/- session	One per session for upto 200 candidates, one additional beyond 200 candidates
12.	Refreshment	Rs. 25/- per head/session	For per staff, only on duty

2. REMUNERATION FOR CONDUCT OF END-SEMESTER PRACTICAL EXAMINATIONS (External and Internal)

S.No.	Courses	Remuneration	
1.	NSQF L1 - L9	Rs. 25/- per student, minimum 200/- per day	One examiner can invigilate/ examine max. upto 60 students per day.
2.	NSQF Level -5	Rs. 30/- student	
	NSQF Level -6	Rs. 30/- student	
	NSQF Level -7	Rs. 40/- student	
	NSQF Level -8	Rs. 50/- student	
	NSQF Level -9	Rs. 60/- student	
3.	Waterman	Rs. 100/- day	
4.	Sweeper	Rs. 100/- day	
5.	Lab Assistant/Jr. Tech. Assistant (JTA) or any other category of lab Post carrying the same grade	Rs. 10/- candidate	One or more staff can be engaged if No. of students in group exceeds 30
6.	Tea, snacks and lunch for practical Examination	As per actual bills but not > Rs. 300/- per examiner	Per staff only on duty (Both internal & external examiners)

3. SPOT EVALUATION CENTER END SEMESTER THEORY PAPERS

S.No.	Designation/Head	Remuneration	
1.	Centre in-charge/ Head of Examiner	Rs. 7000/-	
2.	Theory Examination Copy Evaluation	Rs. 25/- for NSQF L1 to L9	Maximum 60 copies can be evaluated by an examiner in a day.
3.	Clerk for Spot Evaluation	Rs. 200/- day	
4.	Peon	Rs. 100/- day	
5.	Refreshment	Rs. 25/- per session per Faculty	

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4. EVALUATION & PAPER SETTING WORK (THEORY)

S.No.	Course	Paper Setting Charges	Evaluation Charges (Regular and Reappear)	Re-evaluation charges
1.	Diploma/ D. Voc /B.Voc /UG/ M. Voc	Rs 1000/ per set	Rs 25/ per Answer Book, subject to minimum of Rs. 200/	Rs. 25/- per Answer book, minimum of Rs. 200/-
2.	Ph.D.	Rs 1000/ per set	For evaluation of theory answer books of Ph.D Rs. 75 per Answer Book, subject to minimum of Rs. 200/	Rs. 75/- for copy evaluation
3.	Payment to Checking Assistant		Rs. 50/ per 100 Candidates, subject to a minimum of Rs. 50/	

5. Remuneration for Evaluation of Thesis/ Dissertation/ Project Work/ Term Paper/ Training Report etc. per candidate: -

S.No.	Name of Course	Remuneration	
1.	M. Tech (Evaluation + Viva Voice)	Rs. 200 +100/- per candidate with max. of Rs. 300/-	
2.	Ph.D. Thesis Evaluation	Rs. 2000/- per Thesis	
3.	ViVa-Voce	Rs. 2000/- per Student	

6. Entrance Examinations/ Recruitment Tests:

S.No.	Designation/Head	Remuneration	
1.	Paper Setting	Rs. 75 per Question	
2.	Chief Superintendent/ Station Supdt.(if any)	Rs. 2400/- Lump -sum	
3.	Centre Observer/Flying Squad	Rs. 2200/- Lump-sum	
4.	Centre Superintendent	Rs. 1900/- Lump-sum	
5.	Invigilator	Rs. 800/- One for strength of 24 candidates per day.	
6.	Centre Clerk	One for 2 days @ Rs. 400/- day	
7.	Class- IV Staff	Rs. 300/-	Not more than 8 persons for (Daftry, Peon, Waterman, Cleaner, Chowkidar) whole centre for 240 candidates ie. 2 persons for first 100 candidates. One additional for every

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SHRI VISHWAKARMA SKILL UNIVERSITY

(A State Skill University, setup by an Act of Legislature in 2016)

S.No.	Designation/Head	Remuneration	
1.	Paper Setting	Rs. 75 per Question	
			50 additional candidates or part thereof on the day of Test. However 3 persons may be appointed for centre Preparation on the day before the Test.
8.	ID/ Admit Cards Verification	Rs. 400/- per person per shift	
9.	Security/ Frisking	Rs. 200/- per person per shift	
10.	Evaluation Charges	Rs. 25 per OMR Sheet/ Answer Sheet subject to a minimum Rs. 200	
11.	Contingency Charges	Rs. 750/- if expense exceeds then actual bills be considered	Rs 750/ will be paid in Lump-sum to the Centre Superintendent. In case the expenditure exceeds Rs. 750/ under exceptional circumstances the same will be paid against vouchers for all the expenses.
12.	Building Rent #	Rs. 3000/- per centre.	Rs. 15/- per candidate with minimum of Rs. 3000/- . AC/Generator charges on Actual use basis.

The above rates shall be applicable to all concerned personnel/faculty members engaged in the respective examination duties, subject to the rules, terms and conditions prescribed by the University from time to time.

R. Kumar
Controller of Examinations
Aug 12, 2026

Copy of the above is forwarded to the following for the information and necessary action:

1. OSD to H'VC (for kind information of the H'VC)
2. PA to Worthy Registrar (for kind information of the H'VC)
3. Dean Academics
4. All Deans/ Chairpersons
5. All affiliate Colleges
6. CAO/ Account Branch
7. Website Administrative – to upload the same of University Website
8. Office record